

For Office Use

Handled by: _____ Application No: _____
☐ Acceptance Date: _____
☐ Reject: _____

Mentor/Volunteer Application Form * These fields must be completed

***Personal Information:**

Name: _____ (Chinese) _____ (English) Gender: ☐ M ☐ F

Age: ☐ under 24 ☐ 25-29 ☐ 30-39 ☐ 40-49 ☐ 50-59 ☐ above 60 Tel No.: (Mobile) _____

Correspondence address: _____

Email: _____

Education:

☐ Postgraduate (Major: _____) ☐ Others: _____

☐ Undergraduate (Major: _____)

Working Status:

☐ Employed (Working Organization: _____ Position: _____) ☐ Others: _____

Volunteering Service Experience: (You may select more than one item(s))

☐ Children ☐ Youth ☐ Family ☐ Elderly ☐ Others: _____

Explain why you want to join this Project in approximately 50 words:

Recommended by (if any): _____

*** Personal Information Collection Statement (Compulsory)**

Purpose of Collection

The YMCA of Hong Kong ("YMCA") will collect your personal data to provide you/ the applicant activities, programmes or services relevant to your needs, including but not limited to monitoring, review and development of activities, programmes or services. The provision of personal data by you is voluntary. However, if you do not provide sufficient information, we may not be able to process your application or provide service to you. Applicant aged under 18 should consult your parent before the supply of the personal information.

Transfer of Personal Data

The personal data you provide will be made available to persons working in the YMCA or persons designated on a need-to-know basis. Apart from this, the data may only be disclosed to the relevant parties in the circumstances listed below:

- 1) Co-operative activity, programme or service providers.
- 2) Other parties commissioned by the YMCA for the purposes of processing insurance claims, evaluation and review of services and other issues related to the YMCA.
- 3) Other parties if they are involved in the assessment of application from or provision of service/ assistance to you.
- 4) Where such disclosure is authorized or required by law.
- 5) Situations involving potential threats to the safety of any person.

Access to Personal Data

Except where there is an exemption provided under the Personal Data (Privacy) Ordinance, you have a right of access to and correction of personal data or obtaining a copy of the data you provided. However, under normal circumstances, data will be erased after fulfilling the purposes of collection.

Enquiry

Please ensure that the data you provide to the YMCA are accurate. If you would like to access or correct your personal data, please contact the YMCA in writing

Contact: YMCA of Hong Kong, CSW Centre

Address: G/F & 1/F Hang Ning Court, 259-263 Shun Ning Road, Cheung Sha Wan, Kowloon, HK

Declaration by the Applicant

- 1) I understand and accept that the YMCA will, through this application form, collect my personal data which would be used for processing my application, arranging activities, programmes or services (including but not limited to class administration work), promotion, evaluation of services, statistics, surveys, investigation and following up of other issues related to the YMCA.
- 2) I understand and agree that the YMCA may transfer my personal data for the above purposes.
- 3) I understand and agree that the YMCA may use my personal data (including but not limited to my name, correspondence address(es), contact telephone number(s), email address(es), photo record(s) and video record(s)) to provide me information on related activities, programmes or services: I also accept that my personal data may be used for promoting activities, programmes or services provided by the YMCA.

Disclaimer

Below has to be signed by adult above the age of 18, or by parents or adult guardian on behalf of child /youth under the age of 18.

I request that this application be accepted and agree to abide by all rules and regulations of the YMCA of Hong Kong ("YMCA") and otherwise undertake to behave in such a manner as to contribute to the safety and well being of myself and others. I understand that the YMCA assumes no responsibility for injuries or illnesses which I may sustain as a result of my physical condition or from my participation in any of its activities, use of its venues, equipments and facilities, and expressly acknowledge on behalf of myself and my heirs that I assume the risk for any and all injuries and illnesses which may result from participation in these activities, use of its venues, equipments and facilities. I hereby release and discharge the YMCA, its agents, servants and employees from any and all claims for injury, illness, death, loss or damage which I may suffer as a result of participation in these activities, use of its venues, equipments and facilities. I understand that the YMCA is not responsible for personal property lost or stolen while on its premises or any other premise or location of its activities.

*** Personal Information Collection Statement**

☐ I acknowledge that I have read and agree to the "Personal Information Collection Statement"

Application's Signature: _____ Parent/ Guardian's Signature: _____ Date: _____

(For participant below age of 18)

Notes to Applicants:

Deadline for Application: 30 Aug 2020 (First round)

Please submit the application form to YMCA of HK via email or Fax to 2720 7997

Interviews will be conducted between now and end of September

Enquiry:

Tel: 2708 8995 (Ms. Candy Tsang / Ms. Lydia Lo) Email: A-LifeAcademy@ymcakhk.org.hk

Address: G&F Hang Ning Court, 259-263 Shun Ning Road, Cheung Sha Wan, Kowloon